



Fees and charges – Part 2 (ACT Branch)

Policy

Guild Training is committed to the implementation of a fees and charges policy which is fair and equitable and complies with both state and federal funding requirements.

In accordance with the applicable State Training Authority, Guild Training must charge fees where applicable. Enrolment is not complete until statutory and RTO based fees and charges are paid.

This policy and procedure has been developed by the Pharmacy Guild of Australia as an all-inclusive document for delivery of training and assessment services in the state/territory Branches and should be read in conjunction with the individual state/territory Branch policies and procedures.

Procedures: actions and responsibilities

Action	Responsibility
CONCESSION HOLDERS The Training Manager is responsible for the implementation and management of fees and charges on government funded courses delivered by Guild Training.	State Branches
In some states or territories, learners who hold a current concession card may receive a reduction in fees and charges when they enrol in government funded training. State Branches should monitor User Choice contracts and performance standards to ascertain required fees and charges. The following learners may be entitled to the concession rate on unit of competency fees. Persons and dependents holding (at the time of enrolment or commencement of training): <ul style="list-style-type: none">• A Pensioner Concession Card• A Health Care Card OR <ul style="list-style-type: none">• Person under 18 years of age and parent/guardian hold a Pensioner Concession Card or a Health Care Card	ACT Branch