Guild Training
RTO 0452

SIR40116 Certificate IV in Community Pharmacy

COURSE INFORMATION

When quality counts

CONTACT GUILD TRAINING TODAY! **GUILD.ORG.AU/TRAINING**

NSW & ACT: 02 9467 7130 or learning@nsw.guild.org.au
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The Pharmacy Guild of Australia
TRADING AS GUILD TRAINING

Nationally Recognised Training

Guild Training

RTO 0452

SIR40116 Certificate IV in Community Pharmacy

Develops the management skills needed to coordinate pharmacy operations and lead staff, as well as providing specialised, advanced skills across key pharmacy areas.

SIR40216 Certificate IV in Community Pharmacy Dispensary

SIR40116 Certificate IV in Community Pharmacy

SIR30116 Certificate III in Community Pharmacy

SIR20116 Certificate II in Community Pharmacy

Who should complete this training?

This qualification will benefit experienced pharmacy assistants who are looking to expand their skills to become a senior pharmacy assistant or front-of-shop manager.

Senior pharmacy assistants are often responsible for the management of particular functions in the pharmacy, the management of a range of health categories or for the supervision of pharmacy staff.

Accredited training can help you develop management skills and provide specialised support in the pharmacy, while granting you formal recognition of your existing skills.

What training do I need?

This qualification provides you with the next step in your career in community Pharmacy. The Certificate IV in Community pharmacy can further build your knowledge of key health conditions and product knowledge or develop new skills in dispensary or supervision.

This qualification is nationally recognised in all states and territories of Australia.

DO YOU KNOW ABOUT RECOGNITION OF PRIOR LEARNING (RPL)?

RPL

Available for all qualifications, the RPL process recognises the skills and competencies gained through work experience, prior training and life experience.

Through RPL, competency may be granted for specific units within community pharmacy qualifications, meaning some pharmacy assistants can finish their course earlier than expected.

How long will the course take to complete?

The Certificate IV in Community Pharmacy is a flexible course that can be tailored to meet your learning requirements and career goals.

We will work with you to develop a training plan to meet your needs and the needs of your pharmacy. Most pharmacy assistants complete the course in around 12 months.

What will I study?

To complete the Certificate IV in Community Pharmacy you will need to complete 14 units—3 core units and 11 elective units.

The core units will provide you with foundation skills in leading and managing staff and coordinating key pharmacy functions. The elective units provide you with the opportunity to increase your knowledge of health conditions and advanced product categories.

There are also a range of units to assist you in developing skills in merchandising, quality assurance, marketing and human resource management.

The elective units have been grouped into two streams, Management and Health.

For more information regarding the units studied please see the back of the flyer.

What are the entry requirements?

To undertake a Certificate IV in Community Pharmacy you:

- Need to be employed in a Pharmacy

AND

- Have achieved the Certificate III in Community Pharmacy

OR

- Have relevant industry employment experience as a community pharmacy assistant in a job role that has involved the application of skills and knowledge described in core units of competency from SIR30116 Certificate III in Community Pharmacy, and
- Have a statement of attainment in the unit SIRCIND002 Support the supply of Pharmacy Medicines and Pharmacist Only Medicines.

The course has entry requirements which include :

- Having access to a computer or device with internet access
- A degree of digital literacy which allows you to upload documents, recordings and complete your assessments online

Minimum age requirements vary based on state legislation. Please contact us so we can discuss your state's legislation requirements.

When can I start?

The Certificate IV in Community Pharmacy is a flexible course so we can start as soon as you are ready.

How much will this qualification cost?

Eligibility requirements apply to government funded courses which can impact the cost of a course.

Successful completion of a course under governement funding may restrict your ability to access further funding.

Payment plans are also available.

So the sooner you contact us the better.

OUR TRAINERS

- Qualified and experienced
- Have current and extensive pharmacy experience
- Understand the needs of you and your pharmacy

OUR SUPPORT

- Dedicated trainer for the term of your qualification
- Provide regular contact either via phone, email or face-to-face
- Responsive to your needs

OUR RESOURCES

- Developed by pharmacy experts
- Designed to reflect current pharmacy practice
- Focus on providing solutions for your customers

OUR CAPABILITIES

- Industry leaders
- Flexible delivery distance, on-line and face-to-face
- Access to government funding
- Payment plans available

GOVERNMENT FUNDING OR INCENTIVES MAY APPLY

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Make sure you contact our training specialists to discuss eligibility.

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SIR40116 Certificate IV in Community Pharmacy

Core units

BSBLDR403
Lead team effectiveness

HLTWHS003
Maintain work health and safety

SIRCCPM001
Assist in managing Pharmacy Medicines and Pharmacist Only Medicines

Elective unit options – specialised streams

MANAGEMENT

SIRCCPM004
Manage pharmacy sales and service delivery

SIRCCPM005
Manage pharmacy premises, equipment and merchandise

SIRCCPM006
Develop a pharmacy product and service range

BSBHRM405
Support the recruitment, selection and induction of staff

SIRXHRM002
Maintain employee relations

SIRCCPM002
Coordinate a pharmacy quality system

BSBMGT403
Implement continuous improvement

SIRXRSK002
Maintain store security

SIRRINV002
Control stock

BSBCUS401
Coordinate implementation of customer service strategies

SIRXCEG003
Build customer relationships and loyalty

HEALTH

HLTAAP001
Recognise healthy body systems

SIRCINF001
Use pharmacy practices for infection control

SIRCHCS002
Supply and hire home health care aids and equipment

SIRCHCS003
Test blood pressure and advise on self-monitoring

SIRCHCS004
Test blood glucose and advise on equipment and services for diabetes management

SIRCPPA012
Assist customers with asthma-care aids and equipment

SIRCPPA014
Assist customers with continence management products

SIRCPPA015
Assist customers with wound care products

SIRCPPA001
Assist customers with vitamins, minerals and supplements

SIRCPPA017
Assist customers with complementary medicines

SIRCHCS006
Coordinate pharmacy health promotions

NEXT STEPS?

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